

Devon Gardens PAC Meeting Minutes
Monday, March 6, 2017

Opening:

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

Jana Methven, Annick Lavendar, Keith Punshon, Mark Douangchanh, Claire George, Janelle Lindahl, Colleen Ryley

- Approval of Agenda 1st by Jana Methven 2nd by Annick Lavendar
- Approval of Minutes 1st by Keith Punshon 2nd by Annick Lavendar

Principal's and Vice Principal's Report- Mark Douangchanh and Claire George

Technology Purchases- The AV carts and projectors have been bought for the classrooms but the document cameras haven't been purchased yet. The last Pro D Day went over Google Drive and Read and Write which is a speech to text and text to speech. This works alongside Google Docs and is an add on for anyone signed up under the Delta school district. District wide students are using Google Docs under Delta Learns. This program needs to have yearly parental consent. There is a suite of apps for accessibility to use in the classroom and learning assistance which can be used on any school in the computer.

Basketball- Hoop Shoot is on Thursday and Ms. Leveque and Mr. Mok are in charge of it. It is a timed event played in groups of 3 with the score totalled for each team. Anyone can participate at the school level but the top three in the school will go to Hoop Shoot.

Popcorn- Thank you for fixing the popcorn machine! The kids were very happy it was back.

Le Semaine de Francophony- This week our announcements are in French. Mme Sutter is teaching an idiom every day and we are playing French Canadian songs. In class, students are learning about French speaking countries around the world.

Camp- Camp forms are now all in and the cheques are being cashed. Some from last month were missed. There are a few families who have identified hardship and have received help together with their own contributions. We will check with the office to see if the hardship funds need to be topped up.

Chocolate Bunnies- The chocolates will go home the week after Spring Break and the money and re-orders are due back April 6. Re-orders will go home April 13.

Library Helpers- Claire is appreciative of the parent helpers in the library to help process books. There is 4 more boxes of books. Thursday and Friday are the best days to have help. The school district applied for funding for early primary books and the school has about \$1000 to spend before the

end of the year.

M&M BBQ- A parent entered the school in a contest at M&M Meats for a BBQ for 250. It needs to happen before the end of April. PAC will cover the extra burgers and vegetarian burgers. Mark will try to get a date this week. Teachers can get a tally of veggie burgers needed.

Parent Handbook- We need to revisit the Parent Handbook. We are trying to support we did not create but we may need to look to at some of the rules and procedures to know the history of them. There are areas of technology with kids bringing phones and internet safety and social media that need to be addressed. We should work on this before the end of the year.

French Kg.- There has been a large number of French Kindergartens applications for next year. There are about 50-60 on the waitlist with most from Delta. The interim solution is to have 2 French Kindergarten classes at Gibson Elementary since it is not possible to get portables for next year. The district is reviewing the French immersion program.

Class Size and Composition- The district is returning to the 2002 numbers for class size with Kindergarten at 20, Grade 1-3 at 22, Grade 4-7 at 29, and Grade 3/4 classes at 25. There is a limit of 3 designations per class. There is still some language that needs to be worked about with how to provide extra supports in the classroom.

Reports from Executive Officers

1. Chair: Keith Punshon

- The popcorn machine is fixed with parts from the manufacturer. It needed a new kettle.
- The carnival activities have been booked for June 15. We have changed the large slide and obstacle which are a little more. We have ordered a little less cotton candy. We can talk to Delview about volunteers to earn their volunteer hours.
- Water will be ordered and will arrange to pick it up.

2. Vice Chair: Jessica Jensen

- no report

3. Treasurer: Carolyn Stanley

- Financials have been updated and we need to get the receipts for the projectors and carts.

4. Secretary: Janelle Lindahl

- See minutes.

5. Gaming Representative: Jessica Jensen

- The revenue report is ready for a signature. We had just under \$600 from the 50/50.
- We need 2 weeks to get the license for the gift baskets.

6. District Parent Advisory Council:

- DPAC discussed the protocols for snow days. It is people in the North end who make the call.
- There was a discussion of the new report cards. Some schools are piloting the new reporting.
- Terry Small was a very good presentation with about 200 people there and tickets went quickly. It was more geared to high school parents.

7. Canadian Parents for French:

- no report

- 8. Members at Large: Elin Hoffman, Diane DeBlare, Jana Methven**
-Dianna will let volunteers know about the need for volunteers in the library.\

Reports from Committee Members

- 1. Emergency Preparedness: Keith Punshon, Elin Hoffman**
-no report
- 2. Special Lunch Coordinators: Selene Adams, Jana Methven**
-no report

Unfinished Business

New Business

Next Meeting: Monday, April 3

Meeting Adjourned

Minutes Prepared by Janelle Lindahl