

Devon Gardens PAC Meeting Minutes
Monday, September 14, 2015

Opening:

- Welcome and call to order by PAC chair Keith Punshon 7:05 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

- Approval of Agenda 1st by Carolyn Stanley 2nd by Michelle Smith
- Approval of Minutes 1st by Dianne DeBlaere 2nd by Bal Dhaliwal

Principal's Report- Claire George and David Hope

Staff- We have 4 new staff this year. Mme Cust is here for Mme Marando's maternity leave. Doris Lin is in the K/1 Montessori. Ms. Lupton is here for intermediate learning support 3 days a week. Mrs. Mann is our new medical EA. Mr. Franken is also the new counsellor 2 days a week.

Start up- We have had a good start to the year and were into classes on Wednesday, the first in district! It was a great first week.

Parent Connect- Parents need to sign up for Parent Connect as a means to school to home communication. There is a new way to access this year with e-mail address instead of PEN numbers.

Speed Control- Speed Control, which PAC approved last year, will be coming at the end of September. They are a rock band that will come and do anthem with each class and present it at end of the day. There is also an African music and dance performance and theatre company scheduled for later this year.

Teacher Funds- We are making a request on behalf of staff for classroom funds for teachers using the same formula we have used in past, including EA's and non enrolling teachers.

Request- We are requesting funding for curricular experiences for students instead of one off events. We are asking PAC to offer a sum of money for classes to use towards field trips that fit with classroom curriculum, getting kids into the community and working with experts linking to the curriculum. We are wondering about \$500 per division if the funds are available. There would be set criteria that need to be met for the money to be accessed. The amount was in consideration of bus rental prices of \$375-400. The money would also go a long way to have people coming into the classroom.

Welcome Back BBQ- The Welcome back BBQ and band rental night is September 24. We will need volunteers to run the BBQ. It is a time to meet new teachers and see classrooms.

Quebec Fundraising- Quebec fundraising parents are here with their proposals. There is a small group going this year with lower than normal percentage of people going. The cost is around \$2000.

1. clothing drive- We would like to get everything out to families in the next week with

- collection October 7-9 but this might be pushed back one week.
2. comedy night- This would take place in November but there are cost concerns up front so we may or may not do it. We would need to sell tickets and it would take place around November 11. Dave would need to review the contract.
 3. movie night- The costs are too much to get the license (not going ahead).
 4. Christmas craft day- We would like to do something that the kids participate in. We are looking at Sat Dec. 5 for an afternoon with Santa. The kids would run crafts and other stations. This would give kids responsibility to be involved with it. Dave needs more details since it's for Quebec but outside of school time.
 5. Zumba night- This would be in January. The facilitator may have waiver forms and the gym could be open for it.

There are also some federal funds that should come out around November with a grant of \$70-100 per child. Dave was able to get well priced air fare.

Reports from Executive Officers

1. Chair: Keith Punshon

- Family fun night and Sports day raised \$4100.
- The yearbooks lost \$166 due to production cost and not selling all of them. We have a minimum order number. We will put out extras at BBQ.
- Looked in the earthquake bin and we need to replenish the water stock. That is about a \$1200 bill. We may need to ask for an emergency fee. We also need to look at shelters. There is \$460 left in the emergency fund.
- The Welcome back tea was well attended this year.
- The grand opening of the playground was on Friday.
- Welcome Back BBQ is Sept. 24 and will send home notices for volunteers on Thurs.

2. Vice Chair: Jessica Jensen

- no report

3. Treasurer: Carolyn Stanley

- We need to take Susan Michelle Stewart, Charlene Milton, and Gina Moniz off as signing authority at the bank. Carolyn Stanley, Keith Punshon, Michelle Smith, and Janelle Lindahl will be added on as signing authority.
- The fundraising sheet is included. This may be our last try with magazines. They are suggesting they come to launch but we aren't interested in this proposal. We would like it to raise \$1000 or more. Magazines may be on their way out and we struggle since renewals come out in August.
- The meat and dessert is a good fundraiser. Popcorn sales are also a good fundraiser. We may add 5 during the year. Regal wrapping paper sales or kids designed cards are some new suggestions. Our big ticket items are events. What about a Halloween night similar to what Richardson does?
- The funds available are \$10000.
- Wish list items: \$8000 for field trips, \$2000 for 3-4 benches around playground using concrete products to last (donations to dedicate for benches), \$3500-5000 for a permanent AV

system in the gym and library, \$8000 for enhancements to staff room with a learning environment (get coffee and sit in comfortable chair) and this would be an ongoing project, \$3500 for jerseys from gaming to be put ahead of AV as a priority as it would be nice to have something to use for track meet (150), library always needs resources

4. Secretary: Janelle Lindahl

-See minutes.

5. Gaming Representative: Michelle Jordan and Jessica Jensen

-The gaming account summary is being done and we haven't got gaming grant in yet.

-We will put in for 50/50 for Christmas concert once the dates are known.

6. District Parent Advisory Council: Keith Punshon

-Oct. 19 is the first meeting at Delta Secondary. The rest are booked in the board office.

7. Canadian Parents for French: Annick Lavender

-no report

8. Members at Large: Elin Hoffman, Diane DeBlare

-We are looking for a professional artist for artist in the classroom grant. May talk to Magnolia Parker who works at Emily Carr for contacts.

Reports from Committee Members

1. Emergency Preparedness: Keith Punshon, Elin Hoffman, Annick Lavender

-We need to replace the water.

2. Special Lunch Coordinators: Selene Adams, Janelle Lindahl

-We met with Marina Scott and have put together a tentative schedule with some Thursdays because of Pro D day. We have also tried to stay away from holidays.

-We have included hot dogs, pizza, tacos, A&W, samosas and sushi.

-There is a popcorn day at 1 per month (possibly more if we can get some more help) as students would like more if it was available.

-Hopefully there will be one lunch order ready to go home on Thursday and we will lump the next 3 together. Parents will need to register with the system.

Unfinished Business

-We had a letter from Delview thanking us for the scholarship.

New Business

-We will have an Exec meeting to discuss the budget to present next month.

-We are at 367 students this year to have clothing drive information to go home with Thursday notices with a list of youngest and only to send the bags home.

Next Meeting: Monday, October 5

Meeting Adjourned

Minutes Prepared by Janelle Lindahl