

Devon Gardens PAC Meeting Minutes
Monday, November 6, 2017

Opening:

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

In Attendance:

Jessica Jensen, Mark Douangchanh, Sandra Tee, Keith Punshon, Colleen Ryley, Jana Methven, Janelle Lindahl, Manjeet Sidhu, Carolyn Stanley

- Approval of Agenda 1st by Jana Methven 2nd by Jessica Jensen
- Approval of Minutes 1st by Jessica Jensen 2nd by Jana Methven

Principal's and Vice Principal's Report- Mark Douangchanh and Sandra Tee

Thank you's for Spending- Thank you for approving our wish list. We are working to spend the money from the learning grant and the PAC wish list. Our most recent purchase was 17 document cameras.

Remembrance Day- Remembrance Day Assembly is on Friday at 10:45. We have a lot of classes doing presentations and some special guests.

Spirit Wear- Spirit wear is happening. Teji is coming up with samples to look at. We're thinking of having the ordering before Christmas.

New Reporting- Communicating Student Learning is the new system. The whole district is using it this term. It has a student perspective and then a teacher perspective. Not yet meeting, partially meeting, meeting, exceeding are the evaluation criteria. It is divided into literacy, numeracy, health and well-being, investigate and explore, and design and create are the headings. There are no letter grade currently with the possibility of having letter grades on the term 3 report cards. There is not a way to equate a letter grade to into the scale.

Division 1- Division 1 teacher has been hired. They are moving from another school but there needs to be someone to fill her position. Mr. McGrath will stay until Christmas if needed.

Photo Retakes- Photo retakes have been postponed to November 17.

School Goals- We have been working on assessment for learning. Mr. Mok is leading the staff to pick one new area to focus on for assessment for 5-6 weeks and then reporting back to the district. Staff are also working on making goals clear for students.

Parents around the School- Reminding parents about being on the school grounds. Remind parents to check in late students at the office. We're trying to make sure kids are able to be outside as often as possible so be sure kids are dressed for the weather.

Christmas Concert- Christmas Concert on December 19. There will be a matinee and evening performance.

Reports from Executive Officers

1. Chair: Keith Punshon

-Entertainment books are still coming in. The sales are way down this year for everyone.

2. Vice Chair: Jessica Jensen

-We met with Joanne about a vision for the library. We are needing help with putting the shelves on wheels to allow for different configurations. We would like to enhance the primary area by replacing the shelving and include reading and maker spaces. The district is in the process of replacing carpeted walls. Depending on the timing, we would paint the wall or wait and leave that wall until later. Maybe include stadium seating in the primary area. We are looking at having a theme around the room and a mural in the hall outside.

3. Treasurer: Carolyn Stanley

-We are waiting on stationary bike numbers but everything else has been paid out.

4. Secretary: Janelle Lindahl

-See minutes.

5. Gaming Representative: Jessica Jensen

-We received our gaming funding of \$7540. I'm finishing the year end to submit for the end of November. I will apply for the gaming grants for the 50/50.

6. District Parent Advisory Council:

7. Canadian Parents for French:

-There is a parent, Rufa Sese, who is interested in being the CPF representative. We are working getting her the information. We will find the night for the meeting for her.

8. Members at Large: Varinder Khaira, Diane DeBlare, Jana Methven

Reports from Committee Members

1. Emergency Preparedness:

-We haven't sent out the letter yet for the emergency bins for water.

2. Special Lunch Coordinators: Selene Adams, Jana Methven

Unfinished Business

New Business

-We need to look at succession planning for each area that we cover. We are looking at putting together a binder with information for each area to explain what needs to happen.

Next Meeting: Monday, December 4

Meeting Adjourned

Minutes Prepared by Janelle Lindahl