

**Devon Gardens PAC Meeting Minutes**  
**Monday, February 5, 2017**

**Opening:**

- Welcome and call to order by PAC chair Keith Punshon 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Jana Methven, Colleen Ryley, Jessica Jensen, Sandra Tee, Mark Douangchanh, Rufa Sese, Keith Punshon, Carolyn Stanley, Annick Lavender

- Approval of Agenda 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Jessica Jensen
- Approval of Minutes 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Rufa Sese

**Principal's and Vice Principal's Report- Mark Douangchanh and Sandra Tee**

**Report Cards-** We used the new style for the first time and there was some feedback from parents for whom it was new. We were given two options to have letter grades for the third term or keep it the same as the first and second term. Teachers feel it is counterproductive to change the form of assessment for the last term to letter grades. Parents can request a letter grade idea for their child and teachers are able to figure that out and share with parents. Most of the neighbouring schools are doing the same.

**Red and White Day-** Friday will be red and white day. May the Fourth is Star Wars day. There will be other spirit days coming up. Pink Day will be on February 27 so students are able to dress up for science fair if they wish.

**Crossing Guard Bins-** The bins have been picked up for the crossing guards and the new ones are into the rotation.

**Basketball-** Basketball season has started and the girls did very well in their first games.

**Jump Rope for Heart-** We have had the kickoff assembly.

**Library-** Kris Wilkins has gotten back to us with a quote and layouts for seating. We need to decide whether to take on everything at once or doing the project in stages. We have a quote for putting wheels on the shelves. There are two options for the stadium seating, a right angle or wave. There are also quotes for new kitchen cabinets and mounting the projector. If we are willing to work with him on scheduling, the project could happen fairly quickly. He suggested putting up wood shelving rather than painted. Jessica will put together a list of clarifying questions.

**Emergency Fund-** We are still collecting \$5 per student.

**Student Led Conferences-** Sign up for student led will be open until Wednesday. Early dismissal is at 12:10 on Wednesday and 2:00 on Thursday.

**Science Fair-** Science Fair is February 28. District Science Fair date is March 8. 9:10 to 10:20 and 10:50 to 11:50 are the times to visit Science Fair.

**Upcoming dates-** Family Fun Night is June 14 and Sports Day is June 15. Entrepreneur Fair is not on the calendar yet. June 22 is the year end assembly. Jana and Annick to help with the lunch.

**Semaine de la Franophonie-** March 12-16 Semaine de la Francophonie. They had French songs being played and idioms being introduced. We are thinking about having the crepe man coming to experience authentic French crepes.

### **Reports from Executive Officers**

**1. Chair: Keith Punshon**

- The new crossing guard bins are in.
- We need to book Family Fun Night equipment.

**2. Vice Chair: Jessica Jensen**

- no report

**3. Treasurer: Carolyn Stanley**

- We need to choose the date for Neufeld Farms. We have finished doing Entertainment Books and won't do them next year.
- We have had an e-mail from the Delview counsellor about the scholarship. They are also looking for people to help with exit interviews for the Grade 12's. It is an opportunity to give them experience in an interview and feedback on their interview skills. They are looking for volunteers to do the interviews.

**4. Secretary: Janelle Lindahl**

- See minutes.

**5. Gaming Representative: Jessica Jensen**

- The report from the 50/50 needs to be submitted. Closer to the date, we will get applications in for cake walk and 50/50.

**6. District Parent Advisory Council:**

- no report

**7. Canadian Parents for French:**

- Charlotte Diamond concert was sold out at South Delta and quite full at Seaquam. There are song charts and puppets from Charlotte Diamond to be used for the district.

**8. Members at Large: Varinder Khaira, Diane DeBlare, Jana Methven**

- no report

### **Reports from Committee Members**

**1. Emergency Preparedness:**

- We are giving reminders for the emergency money to be handed in.

**2. Special Lunch Coordinators: Selene Adams, Jana Methven**

- Taco Del Mar went better with everything labelled by division. The tacos are a little small.

**Next Meeting:** Monday, March 5

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**