

**Devon Gardens PAC Meeting Minutes**  
**Monday, October 1, 2018**

**Opening:**

- Welcome and call to order by PAC chair Varinder Khaira 7:00 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Colleen Ryley, Keith Punshon, Annick Lavender, Carolyn Stanley, Luke Johnson, Varinder Khaira, Heather Smith, BJ Dhaliwal, Diane DeBlaere, Mark Douangchanh, Wendy Jinkerson, Guiver Shergill, Sandra Tee, Simran Dhillon, Yuan Liang, Amber Bogner, Agutani Chandra, Ritika Chandra, Minesh Ramji, Janelle Lindahl

- Approval of Agenda 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Luke Johnson
- Approval of Minutes 1<sup>st</sup> by Dianna DeBlaere                      2<sup>nd</sup> by Keith Punshon

**Principal's and Vice Principal's Report- Mark Douangchanh and Sandra Tee**

**Wish List-** After feedback from the teachers and staff, we are looking for continued classroom funds, library, Dragons Den, band, and LST. We would like to continue the hardship fund. We are hoping PAC would sponsor 3 cultural performances (one each term) during the year and they are around \$800. We would like one school wide cultural event (like hip hop). Bins for PE equipment with equipment top ups for recess and lunch are also needed. We are looking for a way to display the lyrics for O Canada in English and French, maybe on banners. Choir is looking for an electric piano for portability and being able to see the kids while performing. A tech replacement fund for cords and things that have broken or gone missing. There is always an appetite for technology but at this point we don't know what the need is.

**Thank you-** We appreciated the Open House BBQ. It was good to have everyone come through the school. WE have raised about \$550 for the Terry Fox run and appreciate parents coming out to run.

**Volleyball-** The schedule for Volleyball is already on line

**Parent/Teacher Conferences-** Early dismissal is noon on Wednesday and 2:00 on Thursday. The online booking should be up and running.

**Halloween parade-** The school will parade through the school.

**Grade 6/7-** Camp Jubilee is April 24-26. We are still looking at which teachers will be going. We run it every 2 years so that with more people we get a little cheaper rate. We are still finalizing the cost and some other details.

**Fridge-** We have bought the fridge and we are still waiting clarification to pick up the fridge.

**Reports from Executive Officers**

1. **Chair: Varinder Khaira**

-no report

**2. Vice Chair: Jessica Jensen**

-Met with the mural artist and he is working on a draft design.

**3. Treasurer: Carolyn Stanley**

-See financials.

**4. Secretary: Janelle Lindahl**

-See minutes.

**5. Gaming Representative: Dianna DeBlaere**

-\$8712 has been deposited. The rate increased from \$20 to \$24 per student.

**6. District Parent Advisory Council: Gautam Chandra**

-Well attended meeting with 27 schools represented. The new emergency procedures were explained that have been implemented. There is a Singapore delegation coming to visit schools. Each PAC contributes to the BCPAC. They are looking at how to improve the DPAC webpage and Facebook page.

**7. Canadian Parents for French: Rufa Sese**

-We included any information in the last Dragon's Breath.

**8. Members at Large: BJ Dhaliwal, Annick Lavender, Jana Methven**

**Reports from Committee Members**

**1. Emergency Preparedness: Annick Lavender, Keith Punshon**

-We haven't started the water purchase yet.

**2. Special Lunch Coordinators: Selene Adams, Jana Methven**

-Online ordering will be up on Thursday and close October 18.

-October 26, November 30, and December 21 for upcoming dates.

-Mucho Burrito for October, Hot Dogs and Samosas for November and Fresh Slice for December.

-It would be good to support businesses that support our Family Fun Night.

-The Greek Village is able to do lunches. We can explore using them for Grade 7 lunch and Teacher Appreciation Lunch.

-We'll look at doing Cobs in the new year.

**Unfinished Business**

Welcome Back BBQ- It was poorly attended for the BBQ. It was difficult to find volunteers and a lot of work for not much return. There was a really good turnout for the pancake breakfast and we can look at that for community building. There was poor communication with timing for the BBQ. Chalmers used pizza this year and it was easy to do. We'll look at suggestions for next year, maybe having the food available until 7:00. Further information regarding what is available and pricing.

**New Business**

Cobs Bread- Fundraising Program that is ongoing through the year. At the end of the 5% is donated to

the school for anyone who comes in and says that they are raising funds for Devon Gardens. This is at the 72<sup>nd</sup> location. This also includes anything that the school uses for hot lunch or treat days. Cheese buns, pizza buns, cinnamon buns, ham and cheese buns are some of the items that are ordered. Hot cross buns 6 pack ordering and delivered to the school. Most schools are getting \$100-\$150 back.

Popcorn Dates- The first popcorn day is Friday. We want to aim for 2 each month. The next ones will be November 2, November 16 and December 7.

Neufeld Orders- Thursday, November 1 the order forms will go home, November 15 the orders will be due with delivery on November 29.

Scent policy- Can there be a reminder with big events to refrain from using scents?

Multicultural Day- We have celebrated Diwali in the past. It would be nice to include other cultural events. Assemblies are teacher and school driven and it may be difficult to find others who are eager to organize other events. There is an International Day for people to celebrate their own cultures. Any event would need to be staff driven.

**Next Meeting:** Monday, November 5

**Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**