

**Devon Gardens PAC Meeting Minutes**  
**Monday, September 28, 2020**

**Opening:**

- Welcome and call to order by PAC chair Varinder Khaira 7:30 PM
- Sign in sheet of members present passed around
- Reading of last minutes and agenda

**In Attendance:**

Amber Bogner, Heather Smith, Katrina Smyth, Kelsey Pekareuk, Lauren, Surjit Singh, Shifali Bansal, Jai Dullat, Cleo, Merly, Rini, Sarah, Jennifer Iachetta, Corinne Kessel, Sandra Tee, Elaine Greenhalgh, Winnie, Jana Methven, Janelle Lindahl

- Approval of Agenda 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Katrina Smyth
- Approval of Minutes 1<sup>st</sup> by Carolyn Stanley                      2<sup>nd</sup> by Varinder Khaira

**Principal's and Vice Principal's Report- Elaine Greenhalgh and Sandra Tee**

**Start of the Year-** All things considered it has been a pretty smooth start up. It has been very different and there are many new procedures to learn and implement. Children have adapted quite well. We had our first fire drill today and everyone did a great job maintaining their distance in the halls and outside.

We didn't have an Open House this year but Mme Erker put together a video introduction. Teachers were encouraged to introduce themselves to families.

**Terry Fox-** Terry Fox run is under way. Students are participating in the run during their PE blocks with Ms. Leveque. Information is being shared with students during the announcements to help students feel like it is a whole school event. Fundraising is on line this year.

**Parent Teacher Conferences-** October 15 and 16 are parent teacher conferences over Zoom. The sign up will be the same as normal and opened up today. You won't be able to do last minute sign ups. It will be open from this Monday until next Monday to give time to set up Zoom meetings.

**Covid Protocols-** There is additional cleaning that is happening in the day time with a custodian taking care of high touch areas. There is a new health check form that has come through the Ministry of Health. There will be changes as we go and the school will share anything new that comes up.

**Assemblies-** There won't be assemblies this year. Things like the Christmas program or Remembrance Day Assemblies haven't been decided yet.

**Questions-** There were questions regarding hot lunch. We will look for information to come through DPAC and the District.

**Reports from Executive Officers**

1. **Chair: Varinder Khaira**

- PAC is working on getting their own Zoom license.
- September 30 there will be an internet safety workshop.
- Canadian Parents for French is offering a free year long membership this year.
- We are looking at the PAC Constitution that needs updating.

**2. Vice Chair: Jennifer Iachetta**

- The start up for the year seems to have gone very well.

**3. Treasurer: Carolyn Stanley**

- The fiscal year runs from September 1 to August 31.
- We ran into a deficit last year as some of the year end fundraising didn't happen last year.

Normally we pay out funds at the beginning of the year but then didn't have the fund raising at the end of the year to leave the year with money in the bank. Any gaming money that comes in has to be used to benefit the whole school. The gaming account will be used with direction from the government for this year as the events as this point aren't happening. Fundraising fills the general fund which we are waiting to see what fundraising this year will look like. The school can put forward needs that will be filled through PAC fundraising.

- There was a thank you card from Gayle Adams for the Delview Scholarship.

**4. Secretary: Janelle Lindahl**

- See minutes.

**5. Gaming Representative: Varinder Khaira and Jennifer Iachetta**

- This role is open if anyone is interested. There are forms that need to be filed.
- The gaming money hasn't been deposited yet this year.

**6. District Parent Advisory Council:**

- The Vice Chair is taking over as Chair and there will be an election.
- October 5 there will be virtual DPAC meeting.
- October 14 there will be a Town Hall.

**7. Canadian Parents for French:**

- You can check out their Facebook page.

**8. Members at Large: BJ Dhaliwal, Jana Methven**

**Reports from Committee Members**

**1. Emergency Preparedness: Manjeet Sidhu**

- Last year the water was replaced and there are food rations and games and activities were added.
- We need parents to understand the difference between an emergency contact and emergency release contact. The emergency release contact should be someone who is within walking distance of the school and could care for your child for up to 72 hours.

**2. Special Lunch Coordinators: Bahar Child, Jana Methven**

- Nothing is happening at this point.

## **Unfinished Business**

### **New Business**

-PAC meetings will be on the last Monday of the month.

-We are looking at how to do fundraising this year. Please share any ideas you may have.

### **Round Table**

-Crossing guards are on a weekly schedule since they forget less than having specific days.

**Next Meeting:** Monday, October 26 at 7:30

### **Meeting Adjourned**

**Minutes Prepared by Janelle Lindahl**