

October 1, 2021

Dear Parents/Guardians,

<u>Important!</u> The Delta School District requires parents/guardians to ensure that their school has the most up to date information regarding their child. The information on the attached sheet is what we currently have on file for your child. Please review the following sections carefully.

- <u>Student/Basic Demographic</u>
  - o Address
  - Home Phone Number (If you do not have a home phone, please put the best contact number to call first)
- <u>Emergency Contact (This is if we are unable to contact</u> <u>parent/guardian)</u>
  - o Contact 1 Name and phone number
  - Contact 2 Name and phone number
- <u>Emergency Release (\*\*This an Adult 19+ who is a person</u> <u>besides parent/guardian who your child will be released to</u> <u>in the event of an emergency closure</u>)
  - Contact 1 Name and phone number
- Out of Province Contacts
  - Contact 1 Name and phone number

If the information on your child's sheet is incorrect or missing, please make changes on the sheet. If it is correct, please send it back as is. Please sign the form to indicate you have reviewed the form and made the necessary changes. <u>Please</u> <u>return the form to your child's</u> <u>teacher no later than October 5<sup>th</sup></u>

LastName, FirstName	Student Schooling Information:
Gender: Birthdate:	Devon Gardens Elementary 8884 Russell Drive Delta BC. V4C 4P8
Grade:	Student No: PEN:
Division:	Student Home Address:
Health Information:	Check that we have your correct address. If not, make changes on the sheet
Your child's medical alert/allergy information should be here	<b>Emergency Contacts:</b> The person(s) we will call if we cannot reach you.
Parents/Guardian: Father: Name cell phone email	If this is blank, you have not designated an emergency contact for your child.
Mother: Name cell phone email Check that these are correct. If not, make changes on the sheet Emergency Release :	<b>Doctor:</b> Name phone number <b>Health #:</b> Check that these are correct. If not, make changes on the sheet. If these are blank, we do not have this info on file for your child. Add it on the sheet
The person(s) to whom we can release your child (other than parents) in the event of an emergency.	Out of Province Contacts : Important to have in case of an earthquake.
If this is blank, you have not designated an emergency release adult. You can add this on parent connect. Follow the "parent connect" instructions on the school website	If this is blank, you have not designated an out of province contact. You can add this on parent connect. Follow the "parent connect" instructions on the school website

<u>Permission Forms</u> on parent connect also need to be reviewed & authorized by parents/guardians by <u>October 8, 2021.</u> These includes:

- Daily Health check
- Personal Information Consent Form
- Outside Media in Schools
- Walking Field Trips Permission
- BC Fruits and Vegetables Program
- Google Apps for Education
- Demographic Information
- Student Emergency Release
- Volunteer Driver
- Threat Assessment Fair Notice

Log into Parent Connect to review and authorize the Permission Forms: <u>https://dg.deltasd.bc.ca/parent-community/parent-connect/</u>