

On-line ordering instructions

Step 1: Launch Order Site - <https://devonpac.hotlunches.net/admin/>

All parents (new and returning) must register every school year. Select “Click Here to Register”

The screenshot shows the website's home page. At the top left is the logo for HotLunches.NET with the tagline "MAKING HOT LUNCH SERVICE EASY FOR EVERYONE". A navigation bar contains links for LOGIN, HELP, FORGOT PASSWORD, and REGISTER. The main content area features a welcome message and a prominent yellow button labeled "Click Here to Register". To the right is a login section with fields for User ID and Password, and a "Login" button. At the bottom, there is a footer with technical details and small flags for the UK and France.

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LOGIN HELP FORGOT PASSWORD REGISTER

Welcome to the Devon Gardens on-line ordering site. On this site parents will be able to place orders for their children, for a variety of items as they are offered (clothing, yearbooks, hot lunches, etc).

ALL STUDENTS must be registered each year - even if a returning DG student.
(The same usernames/passwords can be reused year to year.)

Hot lunch/popcorn/snack days - ALL on hold for 2020-21 school year.

Devon Gardens Elementary School PAC
Delta, BC

Login

User ID:

Password:

Login

[Click Here to Register](#)

Powered by Hot Lunches On-Line - www.hotlunches.net - 198.103.167.20 - September 15, 2020 3:56pm - DB: Current -- Server: 204.187.64.90

UK FR

Step 2: Complete all fields and click “Register Now”

The screenshot shows the registration form. It includes a header with the school name and address, a note that all fields are required, and various input fields for parent name, phone, email, user ID, and password. There are also radio buttons for language selection and a checkbox for the volunteer list. At the bottom are "Register Now" and "Clear Form" buttons.

Register for an Account

Devon Gardens Elementary School PAC
8884 Russell Drive
Delta, BC

**** All fields are required unless marked otherwise**

Parent Name:
(First Name) (Last Name)

Home Phone:

Email Address:
(Please enter only one valid email address.)

Enter Email Address Again:

Your Preferred User ID: (no spaces allowed)

Enter Your Password:

Enter Your Password Again:

Selected Language: English French

Include on Volunteer List: Yes No

Register Now Clear Form

Step 3:

Select "Students"

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WELCOME: SKORDERS

HOME PROFILE ORDERS INFORMATION HELP PASSWORD LOGOUT

Welcome

Welcome to Devon Gardens online ordering system for hot lunches, school wear, yearbooks and other important things! This application is meant to facilitate the ordering and management of school lunch orders for both parents and the Devon Gardens PAC. Please feel free to contact us with any suggestions or problems you have with the system.

Thanks! ~ DG PAC

Students Manage Orders

Powered by Hot Lunches On-Line - www.hotlunches.net - 198.103.167.20 - September 15, 2020 4:04pm - DB: Current -- Server: 204.187.64.90

Step 4:

Enter your child's full first name, last name, select their class/teacher/division from drop down list and check off any allergies if applicable. Click Insert.

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WELCOME: SKORDERS

HOME PROFILE ORDERS INFORMATION HELP PASSWORD LOGOUT

Student Administration

Insert New

First Name:

Last Name:

Class:

Allergies and Food Sensitivities	
<input type="checkbox"/>	Peanuts
<input type="checkbox"/>	Milk / Dairy
<input type="checkbox"/>	Onions

Insert

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Step 5:

Do you have more than one child at the school? Click "Add New" and repeat Step 4 to add all of your children.

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WELCOME.

HOME PROFILE ORDERS INFORMATION HELP PASSWORD LOGOUT

Student Administration

Record Has Been Inserted

Student List

Name: [blurred]
Status: [blurred]
Class: [blurred]

Edit Delete

Schedule	Total	Net	Status	
DG Planners	\$0.00	\$0.00	No Order	Order
Totals:	\$0.00	\$0.00		

Add New

Powered by Hot Lunches On-Line - www.hotlunches.net - 198.103.167.20 - September 15, 2020 4:08pm - DB: Current -- Server: 204.187.64.90

UK FR

You are now set-up and can proceed to placing order(s) for items available for purchase through this site.

How to place an online order

Step 1:

Launch and log-in to <https://devonpac.hotlunches.net/admin/>

Step 2:

From "Orders" click "Student Orders"

The screenshot shows the HotLunches.NET website interface. At the top left is the logo "HotLunches.NET" with the tagline "MAKING HOT LUNCH SERVICE EASY FOR EVERYONE". At the top right, it says "WELCOME". Below the logo is a navigation bar with the following items: HOME, PROFILE, ORDERS (highlighted in yellow), INFORMATION, HELP, PASSWORD, and LOGOUT. The main content area has a "Welcome" heading followed by a paragraph: "Welcome to Devon Gardens online ordering system for hot lunches, school wear, yearbooks and other important things! This application is meant to facilitate the ordering and management of school lunch orders for both parents and the Devon Gardens PAC. Please feel free to contact us with any suggestions or problems you have with the system. Thanks! ~ DG PAC". At the bottom of the main content area are two buttons: "Students" and "Manage Orders". At the very bottom of the page, there is a footer with technical information: "Powered by Hot Lunches On-Line - www.hotlunches.net - 198.103.167.20 - September 15, 2020 4:17pm - DB: Current - Server: 204.187.64.90" and a small flag icon.

Click "Order"

The screenshot shows the "Orders" page on the HotLunches.NET website. The navigation bar is the same as in the previous screenshot, with "ORDERS" highlighted. The main content area has a heading "Orders" and a table with the following data:

DG Planners				
Name	Date Modified	Order Total	Status	
[Redacted]	--		No Order	Order
		\$0.00	Order Balance Owing :: \$0.00	
Current Account Transaction Balance :: \$0.00				

Below the table is a small icon for "Get Adobe Reader". At the bottom of the page, there is a footer with technical information: "Powered by Hot Lunches On-Line - www.hotlunches.net - 198.103.167.20 - September 15, 2020 4:19pm - DB: Current - Server: 204.187.64.90" and a small flag icon.

Repeat and place orders for all students (if needed) and then proceed to payment.

****Note service fees apply. Fee is \$0.25 per transaction payment plus 2.7% for the dollar amount total for each transaction. For example a \$10 order total plus all fees will equal a total of \$10.52 payable. The system accepts credit card payments only.*