



SD37 – School/Site Specific Communicable Disease Prevention Plan

School Name: École Devon Gardens Elementary

Date: Updated January 5th, 2022

This plan documents the communicable disease prevention strategies used at your school/site to meet the BC Ministry of Health Provincial COVID 19 – Communicable Disease Guidelines for K-12 Settings and the District’s Communicable Disease Prevention Plan. This plan documents the site specific measures and procedures used at your school/site and can be used as an information tool to inform staff on the prevention measures being employed at your school/site.

Use the Health and Safety Checklist, developed by the BCCDC, as a guide when developing your site specific plan. This plan must also be developed in consultation with your Site Safety Committee.

Please also see the following documents:

[K-12 Covid Health and Safety Addendum](#)

[COVID 19 Safe Schools](#)

Public Health Measures
<p><u>Daily Attendance</u></p> <ul style="list-style-type: none">- Staff and students required to complete daily health checks prior to coming to school- Attendance for staff entered on Smart Find Express- Student attendance on MyEd- Visitors and District staff will sign in at office (binder) & record contact info for contact tracing if needed- Front doors still locked - Access to building is limited to staff and students <p><u>Communication</u></p> <ul style="list-style-type: none">- School Safety Committee will keep staff informed should changes/updates to requirements and guidelines occur<ul style="list-style-type: none">o Teachers will be asked to communicate to their students any changes affecting themo Parents will be updated via weekly emails and/or letters/notices from Principal/Vice Principal, School Twitter page & website, sharing information with parents through PAC meetings- District information will be shared with staff via Teams site, email, staff meeting, etc.... District information will be shared with parents via email, letters, postings to District website COVID page <p><u>School District Communication - Letter to Families and Staff</u></p> <ul style="list-style-type: none">- School District promoting and encouraging staff and student vaccinations and mask use- Parents reminded to ensure their children come to school with a well-fitting mask

Environmental Measures

Building Ventilation and Air Exchange

- District staff will monitor building heating and ventilation system
- Windows to be open as needed for air circulation

Cleaning and Disinfecting

- hand sanitizers and disinfectant sprays in each classroom
- blue cloths for wiping desks and other high touch surfaces – clean cloths provided daily, or as often as needed (dirty cloths laundered several times weekly by P/VP)
- hand hygiene being explicitly taught
- Additional daytime custodians to focus on cleaning washrooms and high touch areas

Administrative Measures

Gatherings

- virtual assemblies/meetings at this time
- Space arrangement and capacity details in classrooms and for multi-classroom events – not recommended at this time
- staggering entry/exit & other transition times to avoid hallway congestion
- Practices for maintaining physical distancing (reminders and teaching to students)
- Staff break room: one person per table, maintain room capacity, no sharing of food or drinks

Curriculum and Program Activities

- Classroom furniture arranged in a way to maximize space and minimize crowding, avoid seating students face to face
- Classroom seating plans are kept in a central spot for easy access as needed
- Use of barriers in rooms with tables instead of desks and when working with small groups of students from different classrooms
- System to limit crowding in bathrooms (use of cone as a visual symbol that bathroom is occupied)
- Music/Band: ukuleles instead of wind instruments, wearing of masks
- Physical Ed / Sports: hand hygiene before playing with equipment and after, no inter-school sports at this time

Curriculum and Program Activities

- Food programs/services: food and veggie program with Food Safe Volunteers, hand hygiene of everyone involved. Recommendation that Special Lunch days be postponed at this time. No home-made treats (eg. birthday treats)
- Extracurricular Activities: district committee to set guidelines ON HOLD
- Staff/student transportations details: follow district guidelines ON HOLD
- field trip: follow district guidelines ON HOLD
- water fountain: water bottle refilling stations open and reminders to parents to have students bring a water bottle to school daily

Personal Measures

- Daily Health Check details
 - Staff and students made aware of the need to continue daily health checks prior to arriving at work/school
 - [Health Check](#)
 - Signage posted at entrances indicating daily health check must be performed and to not report to work/school if experiencing illness
- Practices for responding to staff and students that experience illness while at work/school
 - medical room
- Hand hygiene details and practices (e.g., soap and water, alcohol hand sanitizer)
 - signage around school, availability of soap/hand sanitizer

Personal Protective Equipment Measures

- Mask use practices for staff, students and visitors
- Frequent reminders to parents to ensure that students come to school with a well-fitting mask
- Masks are available at the office for anyone who forgets theirs
- PPE practices for first aid attendants (masks, gloves, face shields) available in medical room

School Supportive Environments

- Strategies for actively promoting communicable disease practices at your school/site
 - Signage
 - Announcements
 - Modeling/mentoring and direct teaching of safety protocols
- Strategies for ensuring staff/students respect the personal space of others
 - reminders in weekly emails to parents and staff, staff meetings, PAC meetings