

## Devon Gardens Virtual PAC General Meeting Minutes

Monday, May 2, 2022

Meeting location: Virtual via Zoom

### In Attendance:

PAC - Azeem Mohammed, Jennifer Iachetta, Carolyn Stanley, Varinder Khaira, Cleo Nomm, Stevie Wild, Katrina Smyth, Adrian Wild, Jana Methven, Doug Tanner and Manjeet Sidhu.

School Administration – Elaine Greenhalgh (Principal) and Sandra Tee (Vice-Principal)

Parent Community – Rita Ruiz and Janelle Lindahl

**Call to order & welcome** by PAC Chair Azeem Mohammed at 7:32 PM

### Adoption of meeting agenda

Moved by: Varinder Khaira	Seconded by: Adrian Wild
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### Approval of last minutes (April 4, 2022)

Moved by: Jennifer Iachetta	Seconded by: Doug Tanner
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### Principal's and Vice Principal's Report by Elaine Greenhalgh and Sandra Tee

- North Delta Regional Track for Grades 4-7 is on May 10.
- Entrepreneur Fair – Open to public on May 6 in school gym – details on times sent in Week at a Glance. Specific school teachers trained and authorized to run the program.
- Parent appreciation day is May 27. More information to come.
- Welcome to new KG student events to be scheduled for beginning of June.
- Grade 7 fundraiser bottle drive was a success. Over \$900 raised.
- Grade 7 Upcoming Events - Central City Fun Park event on June 20. Leaving assembly is June 24. Trip to Playland on June 27.
- Grade 6/7 Jubilee Extended Day camp April 25 was a success.
- For other school dates and events visit: <https://dg.deltasd.bc.ca/events-calendar/>

### Reports from Executive Officers

Chair: Azeem Mohammed

- No report

Vice Chair: Jennifer Iachetta

- Taking lead on Pub Night Fundraiser – see Fundraiser Ideas section of minutes below.

Treasurer: Carolyn Stanley

- Financials provided (will be provided to meeting attendees along with draft minutes).
- General fund balance is \$2.2K. Need to push Neufeld orders. Cleo looking into moving bank account from CIBC (fees are too high) to a credit union.

Secretary: Varinder Khaira

- No report

Gaming Representative: Cleo Nomm

- No report

District Parent Advisory Council: Stevie Wild

- No report

Canadian Parents for French: Katrina Smyth

- Looking to fill position vacancies at Annual General Meeting
- Grade 12 scholarship available
- No traction for summer camps

Members at Large: Jana Methven & Adrian Wild & Herminder Mahay & Doug Tanner

- Adrian Wild – Suggested to get liability insurance for pub night. DPAC may be able to advise further.
- Jana Methven - Popcorn training for new volunteers Monday, May 2. Details in Special Lunch Coordinators section of minutes below.
- Doug Tanner – Asked about crossing guard vacancy – School admin confirmed that the position remains vacant – 2 individuals possibly interested for the fall. School admin will continue to advertise this vacancy. Doug to post vacancy in NextDoor app.

## Reports from Committee Members

Emergency Preparedness: Adrian Wild & Manjeet Sidhu

- To plan thorough clean and organization of emergency bin when weather is better.

Special Lunch Coordinators: Cleo Nomm & Jana Methven

Hot Lunches

- April 29 (Panago) went well aside from orders not being individually labelled which caused some confusion.
- May 27 (Cobs Bread) and June 17 (Subway) - coming up for balance of the school year.
- Decision made to continue with hotlunches.net – early bird discount \$25 until June 30. Cleo to send invoice to Carolyn for payment.
- Popcorn snack days – new parent volunteer briefed and can move ahead
- Selling days confirmed – May 18, June 1 and June 15 (recess time)
- Food safe course needed for new parent volunteers – Fraser health offers courses - <https://www.fraserhealth.ca/health-topics-a-to-z/food-safety/foodsafety-courses>

## Unfinished Business

- Family Fun Night - Originally scheduled for Jun 16. Confirmed as postponed/on-hold. PAC and school admin to discuss in September 2022.
- Fundraising Ideas/Plan
  - Jennifer Iachetta – **Pub Night** – One20 Public House – June 10 - Voted by show of hands to proceed
  - Sale of pub gift cards.

- Activities at event – Silent Auction (collect community donations), 50/50 (need gaming licence), Tonnie Toss and Wine Wall.

Katrina Smyth - **Family Fit Night** - June 16 – Voted by show of hands to proceed

- Zumba night with selective concession sales
- Jennifer Iachetta to help find a Zumba instructor and Janelle to provide contact for the one Brooke Elementary used.

**Sports day concession** – June 17

- Limited items - chips, freezies, pop, water, coffee, donuts
- Carry over items from Family fit night from the night before.

- Grade 7 Lunch – Tie into Central City Fun Park event on Monday, June 20. School will purchase pizza lunch within the budgeted amount of \$500 and submit invoices to PAC for payment.
- Teacher appreciation lunch - June 24, after Grade 7 leaving assembly – Janelle to lead, Katrina can help.
- PAC AGM June 6 – Voting of PAC executive members

#### **New Business**

- None

#### **Round Table**

- Varinder - Yearbook – Complete and delivery expected on June 17, 2022

Meeting Adjourned at 9:08 pm.

**Next Meeting:** Annual General Meeting - Monday, June 6, 2022 at 7:30pm

**Minutes Prepared by Varinder Khaira**