



Devon Gardens PAC Meeting Minutes Monday, September 12, 2022

Meeting was hybrid format - both virtual and in-person (DG Library)

Opening:

- Role call of members and sign in sheet of members present passed around
- Welcome and call to order by PAC chair
- Reading of last minutes and agenda

In Attendance:

- Approval of Agenda 1st by Cleo Nomm 2nd by Stevie Wild (approved)
- Approval of Minutes 1st by Adrian Wild 2nd by Cleo Nomm (approved)

Principal's and Vice Principal's Report- Elaine Greenhalgh and Brandy Grund

A school crossing guard has been found to fill the vacancy at Nordel Crossing.

Reports from Executive Officers

1. Chair: Adrian Wild

Welcome and land acknowledgement.

2. Vice Chair: Jennifer Iachetta

Vice chair was not present. Deferred until the next meeting.

3. Treasurer: Cleo Nomm

PAC banking is being moved to Vancity Credit Union. Latest financial reports discussed.

4. Secretary: Katrina Smyth

Secretary was not present. Deferred until the next meeting.

5. Gaming Representative: Sundeep Sahota

Grant submitted by Cleo. Sundeep will be taking on this program.

6. District Parent Advisory Council: Stevie Wild

Schedule for meetings this year is set. None conflict with the proposals for DG PAC meetings.

7. Canadian Parents for French: TBC

PAC chair called for volunteers

8. Members at Large:

1. Carolyn Stanley

Member at Large not present. Deferred until the next meeting.

2. Herminder Mahay

No update.

3. **Manjeet Sidhu**

PAC Chair called for others who could join the Executive.

Manjeet was voted in as member at large this meeting.

Reports from Committee Members

1. **Emergency Preparedness: Lauren Schellenberg**
(Manjeet and Adrian to assist with role handover this year)
2. **Special Lunch Coordinators: TBC**

Unfinished Business

1. Fundraising idea for the Fall of 2022
Sundeep Sahota and Stevie Wild will attempt to arrange an event.

New Business

1. **Volunteer recruiting**
Call for volunteers. Several parents expressed an interest.
2. **Week at a Glance**
Devon Gardens Week at a Glance Submissions
The PAC gets an opportunity to contribute to these.
The deadline for items for inclusion is EOD Fridays. Parents must contact the PAC in advance of the deadline if there are materials or items to discuss for inclusion.
3. **Scheduling of PAC Meetings**
Scheduling proposal for future DG PAC meetings. Hybrid format proposed starting at 7:30pm.
Update your calendars.
(Oct 3, Nov 7, Dec 5, 2022 and Jan 9, Feb 6, Mar 6, Apr 3, May 1, June 5).
Schedule was approved.
4. **FoodSafe**
FoodSafe needed for parent volunteers.
If parents contact the PAC Chair in advance and gain approval, PAC will reimburse parents volunteers up to \$200 to take FoodSafe courses of the parents choosing.
5. **Special Lunch Coordinator**
Special Lunch Coordinator needed.
Many parents have expressed an interest. PAC Chair to arrange a meeting to discuss food related programs. Decision about the Coordinator will be made after formation of a food program sub-committee.
Participants will be Sarah Quiring, Megan Beatty, Patience Okantey (new volunteers) and experienced program members proposed by the PAC:
Bahar Child
Janelle Lindahl

- a. Scheduling proposal for Special Lunch days:

(Oct 7, Oct 28, Nov 18, Dec 16)

Schedule was approved pending volunteers to run events.

6. Fruit and Veggie Program

Fruit and Veggie program discussed. (these days are run every few weeks for students)
Discussion of lactose issues, Canada Food guide and expiry dates on milk products. The program will be renewed this year without the inclusion of milk due to parent and school feedback.

7. New PAC Constitution

PAC is revising the constitution. Call for input from parents and school community. Plan is to have a draft ready for presentation at Oct 7, 2022 meeting and potential approval in Nov or Dec 2022.

8. DG Capital Projects and teacher Wish List

Discussion of capital projects.

Discussion of potential for PAC to seek grants to increase capacity for funding.

- a. The school will compile and provide PAC with a teacher wish list by mid October 2022.

9. Popcorn Days

Scheduling proposal for future Popcorn Days:

(Oct 19, Nov 9, Nov 30)

Schedule was approved pending volunteers to run events.

10. 2022-23 yearbook

The contract has been signed with the usual vendor. Varinder Kharia will form the subcommittee for the delivery of year books.

11. PAC Participation in GD Open House

PAC will have volunteers attend to promote volunteer recruitment and PAC awareness.

12. Family Fun Night

Proposed for Thursday June 15, 2023 from 5pm to 9pm.

1st by Adrian Wild 2nd by Cleo Nomm (approved)

Deposit remains with PartyWorks.

13. AC Participation in Sports Day

This is scheduled for Friday June 16, 2023.

PAC will run a concession.

14. BCCPAC Awards

Discussed various awards available and call for parents or school community to suggest candidates for submission.

15. Annual School Supplies

Discussed implementing a program for bulk ordering to save parents money and time.

Discussed email and website lists and consistency.

Sundee Sahota volunteered to explore.

16. Voting in of Additional PAC Members

PAC Chair explained some members who could not attend last years voting meeting have expressed an interest in returning. There was an open call for parents to join PAC as voting members.

PAC Chair proposed Manjeet Sidhu for a Member at Large position (voted, approved)

Round Table

1. Paving Question

A parent asked if there were plans to include the path from 112th Street to the playgrounds in the paving project. Answer provided that this is not planned for this fiscal year.

2. Groundskeeping question

A parent asked if the path from 112th Street to the playgrounds could have the hedged encroaching onto the oath cut back. School Administration will explore this.

Next Meeting: Monday, October 3, 2022

Meeting Adjourned

Minutes Prepared by Adrian Wild